



Home and Garden Show with Silent Auction

2010 Application and Booth Space Reservation

Saturday, April 17 – Sunday, April 18, 2010 - Montezuma County Fairgrounds

Company Name _____

Mailing Address _____

City/State/Zip _____

Phone _____ Fax: _____

Contact Name _____

Exhibit Space Preference(s): Size of booth _____ Booth Number: Choice #1 _____ Choice #2 _____

Indicate Special Needs: _____

(Provided in booth cost – one table (we can not guarantee more than one table), two chairs and electrical (majority of building is 120 volt – you will need a 20' extension cord). If you need 240 please make arrangements with the Association office. **NOTE: THERE ARE NO BOOTH DIVIDERS – YOU WILL HAVE TO PROVIDE A PLACE TO HANG YOUR SIGN.**

SPACE IS ASSIGNED ON A "FIRST-COME, FIRST-SERVE BASIS..."

DEADLINE FOR COMPLETED RESERVATION FORM & BALANCE IS **APRIL 15, 2010**

TO BE LISTED AS A VENDOR IN THE PROGRAM, DEADLINE IS **MARCH 29, 2010**

List products and/or services to be exhibited: _____

List item you are providing for Silent Auction (needed for program): _____

Your item donated to the Silent Auction will be displayed in a central location. Bid sheets will be provided by the Four Corners Builders Association (FCBA) and proceeds from the sale of your Auction Item becomes possession of the FCBA to pay for expenses for the Show.

\$ _____	Deposit Paid
\$ _____	Total Cost of Exhibit Space for FCBA Members (25% discount) or Balance Due
\$ _____	Total Cost of Exhibit Space for Non-Members or Balance Due

Cancellation Policy: If the FCBA is notified in writing before March 1, 2010, 50% of total exhibit cost will be charged. No cancellations after March 1, 2010 will be accepted and no refunds will be given.

Please return your check with this **SIGNED COPY** to: **FCBA, P. O. BOX TL, CORTEZ, CO 81321**

By signing below you acknowledge the rules and regulations printed on the reverse side of the contract and agree to the terms and conditions set forth.

Authorized Exhibitor Signature: _____

If you are a Home Builder Member of any Association, please include Member # _____.

CONFIRMATION - FCBA USE ONLY Date Received _____ Amt. _____ Ck.# _____

Booth Assignment _____ Authorized FCBA Signature _____

PH: (970) 565-1771 * FAX: (970) 565-1771 EMAIL: fcba@qwestoffice.net WEB: www.fourcornersbuilders.com

FCBA TERMS AND CONDITIONS – By signing the contract on the reverse side, exhibitor agrees to the following:

1. **APPLICATION:** FCBA reserves the right to refuse any application and reserves the right to limit the number of similar vendors in the Show. Applicant will be notified by mail or fax confirming acceptance of application.
2. **CHANGES:** The FCBA reserves the right to change these terms, rules and regulations. Changes will be in writing and will be binding on all parties.
3. **ADDITIONAL RULES AND REGULATIONS:** Exhibition space is owned by Montezuma County Fair Grounds, which may make and enforce its own rules for Exhibitor, its rules will supersede FCBA rules and will be binding on Exhibitor.
4. **ARRANGEMENT OF SPACE:** Exhibitor shall arrange its displays so as not to obstruct the general view or conceal other exhibits or exit signs. Show Management will inspect exhibits before and during the show. Management's determination will be binding.
5. **SIGNS:** No signs or banners are to be placed outside of the exhibit space assigned to each Exhibitor.
6. **REFUNDS:** NO REFUNDS WILL BE MADE IF SPACE ENGAGED IS NOT USED, OR IS USED ONLY PART OF THE TIME. NO REFUNDS WILL BE MADE FOR CANCELLATIONS AFTER MARCH 20, 2010.
7. **UNOCCUPIED SPACE:** If the Exhibitor fails to occupy the contracted space, or fails to comply in any other respect with the terms of the agreement, the FCBA shall have the right to use such space in any manner without releasing exhibitor from paying the sum agreed upon in this contract. In addition, if the Exhibitor fails to occupy the contracted space without a legitimate excuse, that Exhibitor will forfeit the right to participate as an exhibitor in the 2010 Show.
8. **UNATTENDED BOOTH:** During Show hours, no Booth will be unattended for longer than one hour.
9. **BREAKDOWN OF BOOTH:** No Booth will be broken down prior to the close of the Show. Breakdown prior to close of show could cause expulsion from participating in future shows.
10. **EXHIBITS:** Any large motorized vehicles will be exhibited as an outside booth unless approved in writing by the FCBA.
11. **CARE OF BUILDING AND EXHIBITS:** Exhibitor will be responsible for any damage done to the building by them, their agents, or employees. All property destroyed or damaged by Exhibitor must be returned to its original condition by the Exhibitor at the Exhibitor's expense. No foreign material will be placed on the floor without putting down plastic first. Any hole put in the main arena ground breaks up the base, dries out and creates dust; therefore, putting holes in the ground is strongly discouraged.
12. **SUB-LETTING SPACE:** No exhibitor shall assign, sub-let, trade or apportion the whole or any part of the space allotted to that exhibitor without written consent from the FCBA.
13. **FIRE AND SAFETY PRECAUTIONS:** No combustible decorations should be used at any time. All packing containers, excelsior or wrapping papers are to be removed.
14. **GUARD SERVICE:** The FCBA will provide security for Friday and Saturday night only. Neither the FCBA, nor its agents will be responsible for any personal injury to the Exhibitor or its agents, employees or guests, or for the safety of the exhibits against theft, or for damage by fire, accidents or other causes. The Exhibitor assumes all risk and is urged to take all such steps, measures, and precautions as necessary to protect itself, its agents, representatives, employees and guests, as well as exhibits, displays and property, against all possible injury, damage, loss, and destruction at the show and during move in and move out.
15. **LIABILITY:** The FCBA cannot guarantee exhibitors against loss or damage of any kind. Space is leased with the understanding that the exhibitors will hold the FCBA from any or all liabilities from any cause.
16. **EVENTUALITIES:** In case the show is canceled, does not open in a timely manner, or must prematurely close, due to fire, weather, or any other cause, then this contract shall be modified or terminated and the Exhibitor hereby waives any claim for damages or compensation except for the pro-rated return of the amount of the booth rental fee.
17. **CANVASSING BY NON-EXHIBITORS IS PROHIBITED:** The show is limited to registered attendees for the Show, as well as registered representatives of the business firms, manufacturers, professional organizations, and dealers who have contracted and paid for space assignments.

FOUR CORNERS BUILDERS ASSOCIATION

P. O. BOX TL

CORTEZ, CO 81321

Phone: (970) 565-1771 * Fax (970) 565-1771

Web Site: www.fourcornersbuilders.com Email Address: fcba@qwestoffice.net